2016, January 6

Wednesday, January 6, 2016
2:30 - 4 pm
Instruction Lab (second floor), Gerstein Library

Agenda

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<th>Topic of Discussion</th>
<th>Presenter</th>
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<tr>
<td>Welcome</td>
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<tr>
<td>Selection of a minute taker</td>
<td>Lisa</td>
<td>10 minutes</td>
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<tr>
<td>Approval of the agenda</td>
<td>Lisa</td>
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<tr>
<td>Business arising from the minutes/approval of the minutes</td>
<td>Lisa; Marc is still sick</td>
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<td>Updates from ITS</td>
<td>Lisa &amp; Judith</td>
<td>20 minutes</td>
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<td>Web content management update</td>
<td>Leanne &amp; Jordan</td>
<td>15 minutes</td>
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<td>Map &amp; Data website redesign update</td>
<td>Lisa</td>
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Minutes

Present: Leanne Trimble, Jordan Hale, Judith Logan, Heather Buchansky, Olivia Doggett, Richard Carter, Lisa Gayhart, Graeme Slaght, Mona Elayyan, Jen Robertson, Vincci Lui,
Remote: Jenaya Webb, Rita Vine, Pam King, and Mike Serafin.

Regrets: Richard Carter, Heather Cunningham, Kate Johnson, Jesse Carliner, Marc Lalonde, Susan Stone, James Mason,

- Selection of a minute taker - Olivia
- Approval of the agenda - passed
- Business arising from the minutes/approval of the minutes - none

Updates from ITS (Lisa)

- Subsite migrations and Drupal updates
  - underway
  - UTSC site in beta
  - close to launching PJRC
  - Fisher getting started
• FAQs pulled into Drupal complete

• Other
  - catalogue: over the break, full data baseline update on catalogue was performed
  - digital collections: French Paleography launches on Jan 25

• Update kiosks
  - Research into looking into what kind of information is useful for the kiosks
  - app will be replaced with a Drupal instance. This will facilitate sharing of content, bring kiosks into UTL theme.
  - Tag along some work on digital signage to this project

Web Content Management update (Judith)

• FAQ Transition to Drupal
  - FAQ successfully moved into Drupal from LibAnswers
  - Converted json LibAnswer file into Drupal
  - Asking LibGuides authors to change URLs to FAQs so that users are pointed to the up to date information
  - Every FAQ has been assigned an author as we don't create general Drupal accounts in accordance with security policies
  - Successful migration: no downtime and no complaints from users
  - Next steps include some clean up of tags and categories
  - Contact Judith to add/modify FAQs. She can give you permissions to do it yourself

See LibAnswers transition plan for more information

Map & Data Website update (Leanne and Jordan)

• Goal is to consolidate the historically separate map and data Drupal sites - time to stop thinking of maps/data as two separate things, considering how much of our reference work involves both. Also gives us chance to update content, make site accessible, make collections more discoverable.
• Not clear how to access best datasets for research - there's a certain amount of specialist knowledge necessary to find most appropriate.
• Demonstrated how many formats we deal with, and databases would underlie the unified search that we're looking to implement
• Work so far:
  - Environmental scan - looked at existing websites to see where and where we didn't want to go - liked Ryerson and Bodleian Libraries. Most library sites we looked at deal with maps/GIS and data separately.
○ Survey - posted on the MDL site and distributed via email to RefServices and the data listserv (managed by Marcel). Link to survey: [http://goo.gl/forms/AVYuy8nW1e](http://goo.gl/forms/AVYuy8nW1e).

○ MDL content audit underway - already found 1000 nodes that can be deleted (e.g. because they exist in other places such as odesi, Statistics Canada). For maps side - 80 can be deleted
  ○ New sitemap/nav structure/results screen mocked up
  ○ Next up: condense/update/rewrite content, figure out what's possible in terms of database queries/Scholars Portal API access
  ○ Aim to have new site launched by next academic year

Next meeting

- Wednesday, February 3, 2016
- 2:30-4 pm
- Instruction Lab, Gerstein Library