2015, April 1

Website Advisory Committee - Agenda and Minutes

Wednesday, April 1, 2015
2:30 - 4 pm
Alice Moulton Room, Gerstein Library

Agenda

Topic of Discussion	Presenter	Time Allocated
Welcome Selection of a minute taker Approval of the agenda Business arising from the minutes/approval of the minutes	Lisa	5 minutes
Confluence space for WAC	Lisa	5 minutes
Updates from ITS	Lisa/Marc/Gordon	10 minutes
2015/2016 Discussion and Planning	All	45 minutes
Questions and wrap up	Lisa	10 minutes

Minutes

Present: Lisa Gayhart (ITS)—meeting chair , James Mason (Music), Marc Lalonde (ITS), Rita Vine (Administration), Joanna Szurmak (UTM), Gordon Belray (ITS), Richard Carter (St. Mike's), Michelle Spence (Engineering), Judith Logan (Robarts), Vincci Lui (Gerstein)

Regrets:

1. Selection of a minutes-taker: Richard Carter volunteered.
2. Approval of agenda: passed
3. Business arising from the minutes/approval of the minutes: none to report.
4. Confluence space
   a. Marc will send out IDs so we can login to this portal and edit UTL webpages.
5. ITS Updates
   - UTL Website (Marc Lalonde): The redesign is a little behind schedule but is progressing well. The focus right now is integrating the Summon search into the redesign based on feedback from Judith Logan. The Drupal site, meanwhile, is almost finished. Faculty have said they really want a link to the classic catalogue available.
   - Gordon Belray said the shelf-browse book search option is being revamped.
   - In response to a question, Marc said changes you make to a catalogue search—such as narrowing by subject, language, or publication date—will be preserved if you copy the search URL.

   b. LibGuides

   - Some are confused about the difference between course guides and regular guides: regular ones are subject guides; course guides are intended for particular courses. Categorizing your guide as a topic guide will prevent it appearing on the list of guides.
   - A *Search All* search will now search the fulltext of LibGuides, as well as the catalogue, utoronto pages, Tspace, and Summon.
   - Rita asked how Search All content was ranked. Marc said ITS was still fine-tuning the algorithm.
   - Michelle said the content from the current LibGuides would be transferred on April 24th to the new version, Libguides 2. Between April 25th and May 9th, librarians can make changes to content before it goes live in the new version. This new version will have a left-hand vertical menu rather than the current horizontal tab system.

6. 2015/2016 Discussion and Planning

   - The group discussed goals for the year. James and Lisa said they felt we needed more representation from the 42 UTL libraries. Lisa added we should especially encourage those who actively make website changes to join the committee. She suggested setting up a

public webpage to coax more participation in improving UTL webpages.

- Marc clarified that our focus would be on central library webpages—though it was possible that, in future, we might a other library websites too.
- Lisa suggested that over the coming year we focus on 3 themes:

  i. Standardization
  ii. Collaboration
  iii. Best practices

- Rita said we needed to have more direct control over central UTL webpages so we could prevent duplication. Joanna said that, for UTM librarians, developing best practices was the main priority of their involvement in the committee.
- Lisa said she would be updating the membership and terms of reference information.

Next meeting

- Wednesday, May 6, 2015
- 2:30-4 pm
- Alice Moulton Room, Gerstein Library