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Minutes of the Cataloguing and Authorities Users' Group
Date: Monday, February 6, 2012, 10:00am – 11:30 am
Location: Gerstein, Alice Moulton Room.

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Attendees: Humayun Rashid (Law), Lisa Andrews-Attwater (Rotman), Mary Reynolds (Regis), Wendy Li (Hong Kong), Juliya Borie (Robarts), Carmen Garcia (Mount Sinai), Melissa Paldine (Credit Valley), Helen Ge (Knox), Tom Simpson (Victoria), Alastair Boyd (Robarts), Marlene van Ballegooie (Robarts), Kate MacDonald (Trinity), Lana Soglasnova (Robarts), Sergio Quibus (OISE), Diana Liang (Scarborough), Janina Mueller (Map & Data), Fabiano Rocha (Robarts), Sherry Smugler (Robarts), Joan Links (Media Commons), James Mason (Music)

1. **Minutes of last meeting**

Add: Discovered 100 million records that were not under authority control and that these have been fixed. With this addition, the minutes are approved.

2. **Business arising from the minutes:** none.

3. **Report from the Metadata Librarian (Marlene van Ballegooie):**

Serials Solutions: working on getting e-book packages into Serials Solutions; Scholar's Portal e-books still not in; timeline from Scholar's Portal is summer with no specific date.

Q: How many Scholar's Portal titles are there? Approximately 4 to 500,000.

Goals: need to get information into Serials Solutions that makes it easy to manage, i.e. licensing for a grouping of items rather than individual licenses.

Miscellaneous:
- Sirsi database rebuilt and re-indexed since the last meeting
- Combined print & electronic records: working on taking combined records apart resulting in consolidation of multiple records that now show up as multiple entries.
- Improving Serials Solutions records: some of records of lesser quality so looking into how to merge these with good data already in catalogue instead of overwriting it.
- Serials Solutions migration: working with Bilal in ITS to develop a script so changes made in Sirsi will show up sooner in Endeca and Summon. Example: If you drop a record on Monday, drops are not registered in Endeca and Summon until Friday
- Serials Concatenation: has returned to work started in 2010; will aim to work first with items that have dead holdings and are not under Serial Control or attached to Acquisitions records. Chief Library Larry Alford has made this a priority because currently our serials are not listed in OCLC.

Q: Is the Serials Solutions upload the reason why some e-books show in new titles in the OPAC? E.g. books from 1999, 1981 being displayed as new.

- Marlene thought it probably was related. Alastair pointed out that a book is considered new to the system based on the date catalogued, not the publication date. He also pointed out that you can put in an actual date into Data Catalogued instead of "never" or "today."

Clarification requested: What should we reasonably expect when records appear in Endeca?

- Marlene thinks updates made in Sirsi should happen nightly and currently deletions in Sirsi are uploaded to Endeca and Summon on Fridays. But this should be changing once she meets with Bilal and script to improve process is implemented.

- **Books never appearing in Endeca:** Marlene had an example where one of the books she put into Sirsi did not appear in Endeca for some time, or never. She will be asking Bilal to look into this because presumably it is happening elsewhere.

Q: When updating links to professor's course guides in Rotman's portal equivalent to Blackboard, the catalogue's simplelinks seem more unstable after Serials Solution was introduced. Is this possible?

- Marlene thought it may be because Serials Solutions brief records get replaced by full records from LC and that perhaps this could cause instability. Nevertheless, she thought it was unlikely and that it was a question for Marc Lalonde. Alastair also suggested comparing the outdated link to the replacement link to see differences.

4. **WorldCat Library Reconsolidation (Alastair):**
Alastair requested that libraries consider reconsolidating UTL holdings records in WorldCat under University of Toronto libraries, rather than forty individual entries. Instead of getting individual library links, there would be one link to the UTL catalogue leading individual libraries' holdings.

Advantages:
- It was set-up this way to make interlibrary loans easier
- Clearly displays unique holdings of libraries within the system

Disadvantages of current arrangement:
- Harder to maintain; dropped records are not being updated because central does not have permission to make blanket changes to individual library records and individual libraries do not realize that their records are not being updated centrally with all catalogue updates
- Students start research using Google, WorldCat is indexed by Google, but our holdings listed in WorldCat are not an accurate reflection of current holdings

Q: How often are our records in WorldCat updated? Ideally every two months, probably closer to three.

Group agreed that Alastair should move forward with looking into recombining all U of T holdings into one entry in WorldCat.

Comment: Amicus is never updated either; perhaps this should be followed up on as well since holdings seem to have remained the same since the 90s.

Q: Are hospital libraries in WorldCat? Only if it happened by accident.

5. **Bound-withs solution for display in Endeca (Alastair)**

Using the Sirsi bound-with wizard means no child records show up in Endeca because they lack item records. If an item has a parent, Sirsi does not allow an item record be associated with the child item. There are 1128 parent records and 3512 child records are not displayed in Endeca.

Alternate method that Alastair proposed that everyone adopt for consistency:

Example: 6 Kleine Klavierstucke : op 19 Call number for parent record is M25 .S36 OP . 19

- Add a 501 Publically viewable note: With note.
- Call number for the child record: preface the call number of the child record with the word "with" and use the call number from the parent record. The "with" call numbers will sort all together but out of the regular sequence.

Advantages
- Not reliant on a feature within a proprietary system, so when records exported to a new ILS in the future, transferring bound-withs may be less problematic.

Disadvantages
- Only parent record shows up as checked out; however, it appears that many records entered using the bound-with wizard are non-circulating.

6. **EIR Reporting:** What's the best way to get in contact Marc Lalonde if you still cannot view the EIR submission form in the staff intranet. Phone him rather than e-mail.

7. **New Business:** Report submitted to Library Council; James asked if anyone was interested in being chair of the group and said he would be willing to continue if no one else wanted the position. James will continue as chair.

Meeting adjourned; next meeting scheduled for May 2012. James to follow-up with date and location reminder.