Minutes of the Cataloguing and Authorities Users' Group Meeting
November 21, Robarts Library Room 4049, 10:00 a.m

Present: Lisa Andrews-Attwater *(Rotman)*, Alastair Boyd *(Robarts (Chair))*, Michael Bramah *(SMC)*, Julia Callaby *(Robarts)*, Mary Canning *(UTM)*, Joyce Chyrski *(Robarts)*, Helen He *(Dentistry)*, Mary Jaques *(Regis)*, Sam-Chin Li *(DMGIS)*, Diana Liang *(UTSC)*, P.J. MacDougall *(Massey)*, Mary McDiarmid *(Baycrest)*, Stephen Qiao *(East Asian)*, H. Rashid *(Law)*, Sirpa Ruotsalainen *(Trinity)*, Mary Ruscillo *(Robarts)*, Anna Slawek *(Robarts)*, Arthur Smith *(ROM)*, Carmen Socknat *(Victoria)*, Eva Spevak *(Robarts)*, Sarah Sung *(Fisher)*, Stephanie Swift *(OISE/UT)*, Chris Tucker *(Knox)*, Nancy Wesson *(Victoria)*

1. **Approval of Minutes of September 19 Meeting**
   Mary Jaques (*Regis*) pointed out the misspelling of her name ("Jacques" should read "Jaques"). Alastair Boyd (*Robarts*) will post the corrected version on the cataloguing website. Minutes approved as amended.

2. **Business Arising**
   Alastair had an update concerning SmartPORT AUTHOR searches of the UTL database: Tom Chan (*ITS*) has adjusted the necessary settings so that these searches now retrieve names in **7XX** fields as well as **1XX** fields. This was done first on the test server, where Alastair tried a number of experimental searches. It seems to be working fine.

3. **Report from the Campus Database Committee**
   (a) This new subcommittee of CAUG has already dealt with a number of topics via e-mail. Most of the discussions have involved the loading of the next batch of Coutts MyiLibrary records for electronic books. This load is being used as a pilot project for the retention of LC class numbers in the e-book call number, as previously discussed. At our last meeting Alastair had suggested the suffix *[Online Resource]* could be appended to the LC class number (the subfield **|a** from the **050** field). Wenran Zhang (*ITS*) suggested this be extended to include the EIR number as well. This establishes a certain continuity with call numbers previously generated for e-resources, makes the number unique, and emphasizes that the LC number is not for a print item. Wenran has loaded some sample records on the test server, and revised the scripting to create these new call numbers. After a considerable amount of work on the test server she is now ready to load all the records on the production server; we should see them very soon. As before, she is matching these e-book MARC records against the database, and where we have a print record already she is not loading a duplicate, but updating the print record with a link to the e-book. For those that want to inspect the sample records on the test server Alastair will send round a list of title control numbers or titles on CatInfo after today's meeting. As soon as the full load is done on the production server he will distribute some sample titles so we can all see how these look in the OPAC.

   (b) Another CDC discussion topic has been the strange **926** fields that we have not hitherto been able to remove from certain SmartPORT-loaded records. Sirsi uses this field to display the call number and copy information whenever a Sirsi database is searched via Z39.50 (e.g. SmartPORT), so we will find it in bib records from other Sirsi databases, like U of A. This field does not display in the OPAC, but it is somewhat confusing to encounter it in Workflows. Tom Chan has just updated the necessary policy files so that the field is now "editable"—which means we can, and should, delete it when loading or when editing in Workflows. *Question*: Could ITS remove all the previously-loaded **926** fields with a clean-up script? *Answer*: Almost certainly yes, although like the automated clean-up of other superfluous fields (e.g. **949**), it may not be the highest priority. At the group's suggestion, Alastair will ask Tom if the **926** and **949** fields could be removed together as part of a future clean-up project.

4. **Report from Reference Services Committee**

   At the Reference Services meeting in October Alastair asked about restoring the old default for Title searches to include Series. (In DRA, the Title index included both **245** and **4XX/830** fields, while the Series index included only the **4XX/830** fields). At that meeting Sian Meikle (*ITS*) said it would be simple enough to include series headings in the Title browse search, which already includes serial titles. There was general approval for the idea, given the unpredictable way the UTL catalogue treats some series (as continuations, classed together), and given the slackening control of series headings by LC. This would leave us with a Title browse that retrieves series titles as well as the current monograph and serial titles; a Periodical title browse which retrieves just periodicals; and a Series browse which retrieves just series titles. Alastair brought back to CAUG the question, should there be a new browse index to retrieve only monograph titles? It was suggested that we go ahead with adding series to the existing index, after finding out from Tom Chan if we could later create a new "monographs-only" index should there be a demonstrated need for it.

5. **Issues Concerning ON ORDER and INPROCESS Catalogue Records**

   Alastair generated some brisk e-mail debate when he asked on the RefInfo listserv for feedback concerning the presence in the public catalogue of records for items not yet available on the shelf. These appear to be most problematic at the Central Library, where tracing INPROCESS material for rush cataloguing requests can be quite difficult. It was evident from the e-mail discussion, and confirmed by CAUG members at today's meeting, that if Robarts wants to label INPROCESS material more precisely in the OPAC it must find a way that does not affect other campus libraries; for them ON_ORDER and INPROCESS records as currently labelled are not a problem.

6. **Election of Chair for 2007**

   In the absence of any nominations either before or at the meeting, Alastair was elected for another year as CAUG Chair.

7. **Other Business**

   (a) On behalf of Wenran, Alastair announced that ITS will resume the **090|d** migration and MARC Holding Creation project on November 28, 2006. The entire process could last two to three weeks. A test run will be conducted on the tort/test server first; libraries involved will be asked to look at their own records upon completion of the test run. If everything goes well this time, we will then move this on to the production server. For those of you who are manually creating MARC Holdings from **090**, please suspend this until the project is finished.

   There were several questions. Alastair will check with Wenran to clarify the following points:

   - Does the moratorium on manual MARC holdings creation take effect as of November 28, or before?
   - Does the project involve all serials with no current MARC Holdings records, or only those actually coded as "dead" serials?
   - Will records with multiple **090**s but which already have one manually created Holdings record be excluded, or will additional holdings be generated for/from the remaining **090**s?
   - Will **090**s with multiple copies have this information reflected in the MARC Holdings?

   Alastair will send round the answers on CatInfo.

   (b) Mary Canning (*UTM*) announced that their new library was now open and fully operational. An unusual feature is that all the stacks are compact shelving. She invited all who are interested to come for a tour of the new building.

The meeting adjourned at 11:20.