

Minutes of the Cataloguing and Authorities Users' Group  
8 November 2011, 10:00 a.m., Robarts Rm 4049

**Present:** James Mason (Music), Linda Boyd (Sunnybrook), Mary Jaques (St. Michael's College), Joan Links (Media Commons), Diana Liang (UT Scarborough Library), Elisa Sze (iSchool Inforum), Carmen Socknat (Vic), Lisa Andrews-Attwater (Rotman), Mary Reynolds (Regis), Sherry Smugler (Gov. Pubs / Reference), Helen Ge (Knox College), P.J. MacDougall (Massey), Stephen Qiao (East Asian), Sergio Quibus (OISE), Wendy Li (Hong Kong), Anne Dondertman (Fisher Library), Janina Mueller (Maps & Data Library), Lana Soglasnova (Robarts), Juliya Borie (Robarts), Kate MacDonald (Trin.), Pui-Ying Wong (Holland Bloorview Kids Rehabilitation Hospital), Alastair Boyd (Robarts), Stephanie Swift (OISE).

Regrets: none.

1. **Approval of the September 2011 minutes:** Humayun Rashid moved; Elisa Sze seconded; minutes approved.
2. **Business arising:** none.
3. **Report from the Metadata Librarian**
  - Serials Solutions update: currently working to get as many e-books as possible into Serials Solutions; has all e-book MARC records; waiting for ITS go ahead to load 260 000 records; will probably be loaded 10,000 a night to reduce indexing issues.
  - Future of e-books at UTL: changes must be made to current e-book practices because we are now getting our records directly from Serials Solutions.
    - Marlene showed a data flow chart that demonstrated the processing of e-books with the introduction of Serials Solutions.

A number of questions followed:

**Q:** How many records will not be available in Serials Solutions? Marlene: the number of records will be in flux; new ones will be added overtime.

**Q:** If we have to do our own cataloguing does that go into Serials Solutions' knowledge base? Marlene indicated that this question that had come up, but the answer was unknown.

Alastair pointed out that in the past EIR did not work like magic--if ITS were not aware that a new URL should replace an outdated link, it was not updated; 360 MARC should function automatically by updating links. Marlene concurred that it should simplify the management of e-records that was not possible before.

**Q:** Is Serials Solutions only applicable to e-books in packages or does it now apply to those purchased as individual titles from Coutts?

-Alastair indicated this question would have to be revisited.

**Q:** What do libraries that are not part of Central libraries need to do to order e-books? Alastair said he would address Serials Solutions at next collection management meeting. In other words, yet to be determined.

**Q:** As of right now, how should it be done? Right now everyone should keep on as they have been until further clarifications have been made.

**Q:** Does this only apply to purchased title? What about Internet archives books? No answers to these questions yet.

- Update on print & e-books records: Marlene advised that the current practice of merging holdings for some print and e-book records cannot be continued in order to permit easier management of the system; combined records caused a number of issues if changes had to be made programatically; script to add e-records to print has been stopped; now there have to be decisions made as to what to do with legacy items such as internet archives books.

Example: if an Internet Archive title record with both print and electronic holdings is not in Serials Solutions what benefit would splitting them apart have? Marlene recommended that we should not split those records for the time being.

Advantages for leaving this type of material: there is no vendor, there are no links to be changed ultimately; also shows that original print version is held at U of T library.

Questions that followed:

**Q:** What about Serials Solutions for free government docs? If links are not submitted through EIR, these records would not show up in Serials Solutions, but we still need to formalize process as to how to incorporate free resources.

**Q:** Clarification of process: If one has a print government document or free resource, and would normally also put link on the record; should we continue reporting to EIR? A. yes.

**Q:** What about a library created-finding aid that accompanies a record? A. That would be a resource outside of the types that UTL would want to track. The presence of an 856 does not mean that it is an e-resource that should be managed centrally.

**Q:** What if an individual library orders e-books from Coutts--will the Serial solutions record overlay it? No, it will always overlay a serial solutions record only - if that record disappears then

it would take the individual library's Coutts record for the same title if merged.

This might be a situation to register the title with Serials Solutions, but do not take the Serials Solutions MARC record.

**Q:** Will there be two records for certain e-books if individual libraries don't submit through Serials Solutions? Ideally we would ultimately have all records registered through Serials Solutions, not just Robarts. But the hospital libraries for example will have to have separate e-book records because they will not be going through Serials Solutions.

**Q:** If two hospital libraries have the same e-book would they be on two separate records? Alastair said he would hope not based on how journal subscriptions have been treated, but the process was not entirely clear.

**Q:** What is the timeline to train other non-central libraries on how to use the resource manager? Training had started among Robarts staff, and Alastair suggested asking Caitlin Tillman.

**Q:** Where is the form to submit a resource to EIR? Staff Intranet, but if you had not submitted a request to Marc Lalonde previously, you would not have access to the form.

#### 4. **Cyrillic Retrospective Conversion: Lana Soglasnova -**

- Project overview: To upgrade Russian language records in the OPAC that had been transliterated from Cyrillic to Roman; not feasible to update manually, so looked into how to automate process; used Perl based software, and the process works based on the LC Romanization table—i.e. it characters

Why? Users have greater expectation to be able to search in own language; also, now technically possible because of Unicode.

What does a finished record look like? The transliterated title remains in 245 and the de-transliterated in Cyrillic script in 880.

Future work: it will not be feasible to review all records manually so will use error log instead to pick out the most common errors that occur during the process.

**Q:** How does it interact with Sirsi? The script is run outside; records then added to Sirsi.

Eventually the process should be able to upgrade records in other languages that have been Romanized.

5. **Sirsi Bound-with wizard (Alastair):** Up until recently there has been a moratorium on using the function. An item will not show up in Endeca if it has no item record and when using

bound-with, the child records share barcode with parent record.

Proposes people assign dummy records to child records and do not use bound-with, but in the bib record, the 501 field, "with note" used for the child record. ITS has said that it will make 501 show up in the record to make it clear why call number and year is misclassified

Possible downside: no real downside; suggestion this data might be more exportable