To: Library Council Members
From: Sharon Dyas-Correia, Chair, Library Council
RE: Committee on Instruction in Library Use

I. The Committee on Instruction in Library Use is a standing committee of the Library Council.

II. Membership

Staff with direct responsibilities for library instruction.

Ex-officio:
Coordinator of Instruction in Library Use, Undergraduate, Robarts Library
Coordinator of Instruction in Library Use, Graduate and Faculty, Robarts Library
Coordinator of Instruction in Library Use, Gerstein Science Information Centre
Administrative Assistant for Library Instruction, Robarts Library
Head, Reference and Research Services Department, Robarts Library

Appointed:
Engineering and Computer Science Library
Gerstein Science Information Centre
OISE/UT Library
U of T at Scarborough Library
U of T at Scarborough Teaching and Learning Services
U of T at Mississauga Library
Any other campus library wishing to participate

Members are appointed by the head of their library or department.
Members shall serve a one-year term with the possibility of reappointment.
Members shall elect their own chair for a one-year term immediately following the appointment of members.
Meetings are open, and representatives from any campus library may attend.

III. Terms of Reference

1. To provide a forum for discussion, collaboration and innovation in the ongoing development, implementation and evaluation of instruction programmes in the University of Toronto library system.
2. To coordinate and promote professional development activities in collaboration with Staff Development Committee when appropriate.
3. To meet at least six times annually.
4. To report each September to Library Council.