Annual Report of the Staff Development Committee  
March 2007 to February 2008

Staff Exhibition  
Seas of Ink: An Exhibition of Books by Canadians recommended by University of Toronto Library Staff ran from April to August, 2007. The fourth annual staff exhibition was organized by the members of UTL’s staff development committee, along with Richard Hydal, Christy Thomasson, Anne Keillor, Gabriela Bravo, and Josy Visscher. During the opening reception, the speaker was Patricia Fleming, one of the general editors of the three volume History of the Book in Canada.

Workshops  
Debbie Green organized a number of workshops in the month of May for reference and public service librarians. These were well attended and attendees were glad to learn more about these specialized areas of librarianship.  
GIS Research 101 for Librarians, Marcel Fortin, May 24, 2007  
Business Research 101 for Librarians, Laura Anderson and Sean Forbes, May 31, 2007

On June 5 Sian Meikle from Information Technology Services led a session for all staff called The Lowdown on E-Books at the University of Toronto. Sian presented the big picture of e-books at the University of Toronto Libraries and how they fit together with our traditional collections. She also discussed how putting books online affects our users in terms of finding, getting, and reading books.

On January 11, 2008 Lari Langford presented a workshop on LibQual to a large audience. She provided background on the survey and explained the results for the University of Toronto Libraries. A lively discussion followed her talk.

Open House at University of Toronto Mississauga  
The Library at University of Toronto Mississauga hosted an open house on July 11, 2007. Transportation by bus was provided from Robarts to the UTM site, and there was an excellent turnout. Staff at the UTM Library, dressed in matching t-shirts, provided tours of the new Hazel McCallion Academic Learning Centre. A delicious lunch was provided along with generous access to the ice cream cooler.
Student Training
There were four orientation sessions held for new student employees in the fall. Topics covered included health and safety matters, highlights of the collective agreement and an overview of on-line resources. The committee, under the direction of James Lawson from Information Commons, also offered four customer service workshops later in the fall, and these were open to students from the campus libraries as well as employees from the central libraries. A total of 75 students participated in the general orientation and gave mainly positive feedback—especially about the library tour we organized for them. The customer service training, attended by 84 students, also received mainly positive evaluations.

Healthy Workplace Week
On October 22, the committee provided a healthy breakfast to about 75 staff members to start off Healthy Workplace Week. We then encouraged staff to attend other events scheduled for the week by the Organization Development and Learning Centre.

Terms of Reference
In November of 2007 some changes were made to the committee’s terms of reference to reflect changes in library staff and committee membership. The membership is now composed of the following: Ex-officio: Coordinator, Public Affairs and Patron Relations, Manager, Library Human Resources, and Generalist, Library Human Resources; Appointed: four Librarians, four CUPE and USW, and one P/M or Confidential. One Committee member will be from COCL.

Respectfully submitted to Library Council on February 6, 2008
Staff Development Committee
Ex-officio: Gabriela Bravo, Veronica Chase, Edith Sinclair (co-chair)
Appointed librarians: Christina Toulillas-Santolin, Carla Hagstrom, Gail Nichol (co-chair), Irene Puchalski (COCL)
Professional/Managerial staff: David Eden
CUPE staff: Maureen Morin
USW: Anna Maria Romano