

## Instruction in Library Use Committee meeting minutes

Wednesday, January 16, 2008

Present: Sheril Hook (chair), Sarah Fedko, Richard Carter, Chad Crichton, Cris Sewerin, Julie Hannaford, Roma Kail, Laine Ruus, Suzanne Meyers-Sawa, Sara McDowell

Regrets: Elena Prigoda, Debbie Green

1. Minutes passed, with one correction. An 's' should be added to Web Sites in the first sentence of point 9.

2. Announcements

Julie Hannaford will be attending the committee for OISE

Congratulations to Sarah Fedko who has been hired as the new Campus Information Literacy Coordinator at UTSC, and who will be attending committee meetings in that capacity.

Roma Kail will be attending from Victoria.

Laine Ruus will be attending from DMGIS.

Debbie Green has been appointed Acting Head of Reference and Research Services, Robarts Library.

The Office of Teaching Advancement will be holding a workshop on assignment design, in which librarians will be presenting along with faculty.

3. Feedback on December Professional Development event:

Roughly 25 attended, which was an ideal number pedagogically. There has been interest in the workshop from other departments in the library and university, so it may be offered again.

21 feedback forms were submitted. It is notable that five of the participants had not previously attended one of our events.

Feedback was very positive about the event. Participants made many suggestions about professional development topics for the future.

4. Staff Intranet

Julie Hannaford will take over responsibility for the ILU committee pages on the staff Intranet.

5. Richard Carter gave a stimulating presentation on instruction at St. Mike's.

Two librarians are involved in instruction at St. Mike's, Richard and Noel McFerran. Instruction falls into two different categories, self-directed and in class. For self-directed instruction they prepare research guides in a number of subject areas, which are available in print and online. Also, basic tutorials have been created aimed at new students and beginning researchers. Richard is considering developing more advanced tutorials.

Richard discussed a number of the classes that they undertake. Noel McFerran co-teaches a graduate methodology course for Theology students with a Theology professor. Richard distributed some assignments Noel had prepared for this course.

In the area of course-related or discipline-related instruction, Richard has taught classes in Celtic Studies, Mediaeval Studies, Linguistics, and Christianity and Culture, as well as an information session for some High School English teachers. He distributed handouts. The committee was impressed by the handouts and asked to mount them on the ILU staff web pages. Richard is interested in enhancing group-work skills, and innovative methods of teaching.

A third programme that Richard is involved in at St. Mike's is a series of drop-in sessions on the writing and research skills needed for writing essays. These are 20 minute drop-in workshops, co-taught with the director of the St. Mike's Writing Centre, Steve Hoselton. The sessions, presented in sets of 3, focus on "Topic Selection and Introductory Sources," "Thesis Statement Development and Advanced Searching, and "Analysing and Finding Scholarly Articles." Richard found that attendance rates were mixed, but seemed most successful when the three sessions were run in the same week.

Upcoming presenters:

At the February meeting, Sheril Hook (UTM) and Julie Hannaford (OISE) will present.

In March, Suzanne Meyers-Sawa (Music) will present. There is room for one more volunteer.

We will continue these presentations through spring, then revisit.

6. Future planning

- a) Professional Development collaborations with the Professional Development Committee

We agreed that we would like to work with the Professional Development Committee, to provide information literacy-related professional development events over the year. We also agreed that we would like to suggest topics for the librarian journal group.

Sarah Fedko volunteered to liaise with the Professional Development Committee. We brainstormed a number of topics to be considered:

#### Event ideas

Request Mindi Thuna to give her presentation on taking a workshop designed with a tool-based approach and re-designing it with an information-literacy based approach.

Voice care and projection.

How to respond to questions, and engage students with questions.

Clickers (note that both OISE and RCAT have upcoming workshops on this topic. It was suggested that perhaps we could work with RCAT to set up a workshop focused on using clickers in information literacy workshops.)

#### Journal group topics

The concept of information literacy.

Online tutorials.

Pre and post assessment.

Tips to promote student engagement in Blackboard.

Facebook.

Marketing to faculty and students , perhaps with case studies.

Collaboration between faculty and librarians.

#### b) Professional Development activities to be held by the ILU Committee

The committee will have brief presentations at the start of every second meeting on topics of interest to personnel who do instruction. For example: advanced tips for power-point presentations. This programme will start in March. Committee members should bring topics to the February ILU meeting. Roma will present on Faculty-Librarian collaborations, date yet to be determined.

#### 7. Other Business

The issue of the ILU tutorials is on hold, awaiting the outcome of activities outside of the committee.

Minutes submitted by: Sara McDowell